

Portland Custodians' Civil Service Board
Established 1937
August 26, 2025
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the August 26, 2025, meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on August 26, 2025, via Google Meet. Mr. Tim Carman, Interim Director of Facilities, hosted the meeting remotely from his office in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Board Chair Brian Caufield, Board Members Mr. Paul Hathaway and Mr. Chris Schneider, and Board Secretary Jo McClain also attended. Present for PPS were Mr. Chanh Nguyen and Mr. Stetson James, as well as Mr. Tim Curtin from SEIU. The meeting was called to order at 4:01 p.m.

OLD BUSINESS

Mr. Caufield took the agenda items out of sequence in order to give a warm welcome to the newest board member - Mr. Chris Schneider. He also asked, and all agreed, to table the discussion of pre-employment physical assessments until the next meeting.

Remaining agenda items:

1. Approval of Proposed Minutes of July 29 meeting.

Board Chair Caufield moved to approve the July 29 minutes as read. Mr. Hathaway and Mr. Schneider concurred, and the minutes were approved.

2. Approval of Hiring List

There were 3 applicants for open positions with CCSB, and two were presented to the board for approval. After the board confirmed that their rules and regulations regarding the application procedure had been followed, there was a motion to approve the list, and it was so done.

3. Update on Status of Frank Leavitt and Tim Carman

Mr. Carman confirmed that Mr. Leavitt would not be attending meetings, and that he (Mr. Curtin) would be taking over as the Interim Director. He noted he had been with the district as a custodian from 2007-2016 and was union president, adding that he sat on the committee that Mr. Curtin is currently on. As such, Mr. Carman has attended many CCSB on a regular basis.

Regarding Ms. Sabedra, Mr. Carman said that for the present time PPS will not have a member of HR who regularly attends CCSB meetings, but that various HR personnel will attend at different times. Mr. Carman concluded by saying that any questions that needed to go to HR should be routed through him.

There being no further business, the meeting was adjourned at 4:07.